

Thursday, 20<sup>th</sup> August 2020



## Drop-off and Collection Routines

Dear Parent / Guardian,

St. Bernadette's Senior N.S. appreciates your support as we try to safely reopen the school building.

If possible, we request you not to come onto the school grounds or into the school building unless it is essential. We understand and appreciate that dropping off the Junior & Senior Infant pupils to their line in the yard is essential, but for the older pupils in the senior school a drop off at the school gate is desirable to limit the numbers in the yard. Working together, we can make the reopening of schools as safe as possible for all.

We would ask all parents to familiarise themselves with the following drop-off and collection routines for the safe delivery and collection of pupils from school. Please be patient as we implement these necessary precautionary and protective practices at the beginning of the school year.

It is important that

- adults do not come within 2m of each other
- Parents do not try to have meetings with members of staff in the playground at drop-off and collection times – meetings between parents and teachers can only take place by prior arrangement. *(The recommendation is for remote meetings/telephonic communications, if possible)*
- all parents adhere to the drop-off and collection plans as outlined below

Start time	classes	Finish time
8.50 am	3 <sup>rd</sup> classes (boiler house yard) & 6 <sup>th</sup> classes (playing pitch yard)	2.30 pm
9.00 am	4 <sup>th</sup> classes (boiler house yard) & 5 <sup>th</sup> classes (playing pitch yard)	2.40 pm

On the first day in the Senior School, the two third classes can start at **9.30 am**. Their parents can accompany them to the yard on this first morning.

As all other pupils will be in their classes and settled, this will give the two 3<sup>rd</sup> class teachers and the two 3<sup>rd</sup> class Resource teachers a chance to talk to the new pupils and parents, in the yard, show them where to line up, and explain some Senior School routines.

Every other morning, after this first morning, 3<sup>rd</sup> class pupils can line up in their designated line at 8.50am.

Regards,

Eimear Berry  
Chairperson, Board of Management.

Jim Ryan  
Principal